

Daily Setup Checklist

- Check Form supply
- Get Safety Vests
- Insure that there is adequate water and drinking cups for the Flight Line team.
- Insure that there is adequate shade in the station so as to avoid sunburn.

Applicable Forms/Items

- Takeoff-Landing Log
- Safety Vest
- Water



Flight Line Monitor



**OREGON WING
CIVIL AIR PATROL**

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The Flight Line Monitor is responsible for assisting the Air Operations Branch Director to insure the safety of our flight crews. If a flight crew encounters an emergency situation and is forced to make an emergency or precautionary landing, their safety can depend on how fast the Air Operations section is able to respond to the incident.

We have seen many cases where the aircraft has departed the incident base without the ICP knowing that it has taken off. Likewise, there are instances of the team reacting to a perceived overdue aircraft when it was actually on the ramp.

Your task is to maintain a log of all CAP aircraft departures and arrivals at the airport. This log will have the aircraft tail number and the time that the aircraft either departed or landed. Whenever a departure or arrival is in doubt, the Air Operations personnel will contact you to see if you have the aircraft in your log.

In the case of landing aircraft, you may not know if it is a CAP aircraft. If there is any possibility that it is a CAP aircraft, you should log the landing.

Functional Checklist

- Insure that all Air Operations are conducted in a **SAFE** and **PROFESSIONAL** manner.
- Incoming Aircraft
 - Time aircraft landed or shut down engine.
- Outgoing Aircraft
 - Time the aircraft started engine or departed
- Watch for potential Hazards or safety issues and report them immediately to Incident Safety Officer.
- Refer any inquiries by non-CAP personnel to the Incident PAO.
- Under no circumstances should you or any CAP member or vehicle enter the taxiway area or create an intrusion onto the active and controlled areas of the airport.
- Drink sufficient liquids based on the temperature
- Stay in the shade when practical. Avoid sunburn.